



schallenger
ELEMENTARY

**Schallenger Home and School Association
Membership Meeting Minutes
September 13, 2022 @ 6:30 p.m.
Virtual WebEx Meeting**

1. Call to Order: 6:32pm. Officers present: Tayesa Knight (President), Nadege Vatton-Raclot (Treasurer), Elise Roussel (Secretary). Quorum present.
2. Approval of Agenda: Motion to approve agenda by Nadege Vatton-Raclot. Kristen Rintalan seconds the motion. Agenda approved unanimously as written. No opposed. No abstentions. No additional items to add to the agenda.
3. Approval of Minutes from 05-24-22: Motion to approve minutes from meeting in May by Ryan Chamberlin. Nadege Vatton-Raclot seconds the motion. Minutes as written from 05-24-22 approved unanimously. No opposed. No abstentions.
4. President's Report: Tayesa Knight
 - a. Our volunteer recruitment is still going on. If you are available to assist and are interested in joining the board, please email Tayesa. Our president, treasurer and fundraising positions will be vacant at the end of the year. Communications, fundraising and membership positions are still open for this year.
 - b. Our annual fund drive is more funny this year. We want to offer several options for families to contribute. Some want to pay once and for all, some like to go from door to door to ask for pledges. Kids from TK to 2nd got a paper version of the annual fund drive in their welcome packet this week.
 - c. Walk-a-thon and Fall Festival updates will be in the Thursday envelopes this week, with pledge packages to donate cash or check, and company matching. Julie Smith-Reid is coordinating our Walkathon this year. Every student will receive a free WAT t-shirt. You may also purchase more, if you want extras. It can be used as part of the uniform. Both events will take place on October 14 during school day. Students will get their t-shirt directly in class on the same morning.

- d. The Fall Festival will be on the same day in the evening, a big fun carnival games, with pumpkin decorating, and food trucks. We'll need about 100 volunteers to run our game booth on that day.
- e. We need a Gala chair! We have prepaid for everything this year. After some years with no galas, we are wondering what the future of the gala looks like. We are looking for a way to bring in the money we need, we also want the kids to participate in raising that money. In 2021, our kiddos had the most incredible time at the dance festival. We welcome all ideas of what you would like to see at school. A gala is a lot of work in terms of organization, and kids are not directly connected to it. Parents in the chat indicated that it is still an important event for adults, to get to know each other. No one has volunteered so far. It falls on the board as we have no gala chair, as well as the Fall Festival. We may not have the Gala full scale level as the one we had in the past. We have to see what we can do differently.
- f. We have kept the Webex format with meetings in the evening, so more families can connect with us, especially with multiple kiddos.

5. Principal's Report: Ryan Chamberlin

- a. We welcome everyone for this transition year. It is a fantastic opportunity, as Tayesa and Nadege are part of the school staff, to explore the option of joining the board and have a real impact on our school life. SHSA has a great legacy that needs to be continued.
- b. Parents are back on campus this year. We hope this year will be as close to a normal year as possible.
- c. We have been focusing on teaching students what our expectations are, in the classrooms, on the playground, and what it is to be wise owls. We talked about the positive acknowledgements we design for students to adopt behaviors. The golden lunch box is a good example. We will be reteaching these values throughout the year as well.
- d. We already had a fire drill, our next drill will be a Run Hide and Defend drill. We explain it to students in a very age-appropriate way. Everybody knows their job. Kids know that the adult from the staff on campus is the one they have to turn to, they are the ones in charge. This drill is San Jose Unified wide and will happen in every school on the same day. More communication will be sent to parents before the drill.

6. Fundraising: Philana Werness

- a. Our next Eating for Education will take place in Willow Glen Creamery, on Thursday Sept 22, from 12:00 to 10:00pm.

- b. We will sell sweatshirts and dry-fit shirts again in november. They can both be used as part of the school uniform. It is also a good way to shop for the holidays!
 - c. Box tops, Amazon Smile are other ways for families to fundraise without giving money.
 - d. Hoots, Marquee, Free Dress Passes: information was sent in the welcome packet last week. You can order them online (here), under the School Perks section. These are very popular for birthdays!
 - e. We are trying ways to build our community, easy ways to get people together. We'll probably have an outdoor movie night soon.
 - f. Kona Ice comes to school every second Tuesday of the month, 25% of the sales go back to SHSA.
7. Communications: Tayesa Knight
- a. Follow SHSA on Facebook, Instagram, and at SHSA.info to see school life from the back of the scene. <https://www.facebook.com/SchallenbergerElementary/> and on Instagram at <https://www.instagram.com/shsacommunications/>
 - b. We are working on updating our website. Fall Festival tickets will be for sale soon.
8. Membership: Elise Roussel
- a. Open positions: We are always looking for more support on the Board! Please reach out to us if you are willing to contribute in any way. VP Communications, VP Membership, VP Fundraising and Gala Chair: <http://shsa.info/volunteers-committees/>
9. Secretary: Elise Roussel
- a. Agenda and Minutes are posted online at <http://shsa.info/shsa-school-meetings/>
10. Treasurer: Nadege Vatton Raclot
- a. Financials YTD: We still have a credit from the district that we can use this year. Enrichment programs are back with Recess 101, Science and Arts. Meredith's Corner is also taken care of. Teachers have begun to invest into supplies and specific items needed in their classes.
 - b. Please think about selecting Schallenberger Elementary School for Amazon Smile! We have received \$2,000 for our annual fund drive so far. Free dress passes are already a big hit this year. Expenses enrichment programs and stipends.
11. Public Comment: David Clifford proposed to be in charge of our Twitter account. Thank you David!

Adjourn- 7:19pm

Next SHSA meeting 10/11

6:30pm

For more information, please reach out to any of the board members:
<http://shsa.info/shsa-leadership/>

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