



**Schallenger Home and School Association
Special Membership Meeting Agenda
May 30, 2023 @ 6:30 p.m.
Meeting will be held via WebEx**

1. Call to Order: 6:34pm. Officers present: Tayesa Knight (President), Nadege Vatton Raclot (Treasurer), Elise Roussel (Secretary). Quorum present.
2. Approval of Minutes: Motion to approve minutes from meeting in May by Ryan Chamberlin. Nadege Vatton-Raclot seconds the motion. Minutes as written from 10-12-22 approved unanimously. No opposed. No abstentions.

3. Vote:

- Board Slate 2023-2025:

We would like to send a huge thank you to those on the nominating committee, who were able to meet and put together the board slate. It did go out on email last week.

The board slate was presented and an a vote was sent to Mr. Chamberlin.

- Budget 2023-2024: We have included the option of a bigger communication tool (like Konstella) in the budget under operations/operational expenses. Here are the main items:
 - Art Vista, Starting Arts, Drumming
 - Science fair
 - Project Cornerstone

- Teachers Stipends (\$250 for software technology were removed as they were barely used / teachers still keep \$800 + \$100 science as it previously was)
- Fundraising expenses (WAT t-shirts for instance)
- Community building events (open house, family fun nights...)
- Meredith Corner
- Reserve: contribute to \$5,000 in our savings.

The budget was presented and an a vote was sent to Mr. Chamberlin.

4. Membership: Open Positions 2023-2024

- Art Vista Volunteers: We already have a lead from the previous year! We hope to have several volunteers per class. It happens once a month, for a couple of hours to teach the class and clean up.
- Project Cornerstone: It takes less than 2 hours per month.
- Box Tops coordinator to promote this free and easy money for the school / Restaurant Night Coordinator / Science Night coordinator, in order to make it a cool community event.
- TK and Kinder Welcoming playdates: now that we have way less restrictions this year, let's meet over the summer. It is a great way to welcome new families as well as future classmates.
- Grant Writer: this is how we got our marquee many years ago from Home Depot. Grant writing has been really effective in the past.
- SHSA Class Reps for all grade levels.

In terms of finance for the Dance Fest, we should land between \$40,000 and \$50,000, including sponsorships, pledges and donations.

On 5/30/23, votes were tallied and the 2023-2024 Budget and Board of Directors slate were both approved unanimously by the Membership. In addition, previous Board Members, Tayesa Knight (President), Nadege Vatton-Raclot (Treasurer) and Elise Roussel (Secretary) need to be removed from the bank account in July 2023. New board members will be added to the bank account. The current board will remain in their role until June 30th.

2023-2024 Board of Directors

President	Julie Smith-Reid
Treasurer	Nicole Kelly
Secretary	Lori Ditton
VP Membership	Kristen Atherton
VP Fundraising	Mary Ann D'Antonio
VP Communications	Melissa Martin...

Adjourn 7:02pm.

For more information, please reach out to any of the board members:
<http://shsa.info/shsa-leadership/>

Please follow us on:



<https://www.facebook.com/SchallenbergerElementary/>



<https://www.instagram.com/shsacommunications>



<http://twitter.com/WiseOwlsSJ>

SHSA Budget for 2023-2024 School Year

	Budget 2023-2024
Art and Music Enrichment Programs:	
Art Vista	\$ 2,000.00
Starting Arts	\$ 32,000.00
Drumming	\$ 9,600.00
Total	\$ 43,600.00
Science Enrichment Programs:	
Science Supplies	\$ 2,300.00
Science Fair	\$ 3,000.00
Total	\$ 5,300.00
Positive School Climate Programs:	
Project Cornerstone	\$ 500.00
Total	\$ 500.00
Teacher Supports:	
Teacher Classroom Supplies	\$ 20,300.00
Teacher Fall Festival Participation	\$ 6,000.00
Teacher Appreciation Events	\$ 1,000.00
Total	\$ 27,300.00
Fundraising Event Expenses:	
Walk A Thon (WAT)	\$ 8,000.00
Fall Festival (FF)	\$ 7,000.00
Other Fundraising events	\$ 10,000.00
Total	\$ 25,000.00
Operational Expenses:	
Credit Card/PayPal Fees/Bank Fees	\$ 1,000.00
Childcare for meetings/ webex	\$ 400.00
Insurance	\$ 900.00
Tax Preparation / Govt Fees	\$ 700.00
Legal Services	
SHSA Operational Expenses	\$ 2,500.00
Total	\$ 5,500.00
Community Building Events:	
Community Building Events - Open House, Family Fun Night	\$ 1,000.00
Total	\$ 1,000.00
Community:	
Meredith's Corner	\$ 1,800.00
Total	\$ 1,800.00
TOTAL BUDGET	\$ 110,000.00
Reserves:	
Savings	\$ 5,000.00
Total	\$ 5,000.00
TOTAL BUDGET PLUS RESERVE	\$ 115,000.00