



schallenberger
ELEMENTARY

**Schallenberger Home and School Association
Membership Meeting Minutes
October 10, 2023 @ 6:30 p.m.
In Person**

1. **Call to Order**: 6:34pm. Officers present: Julie Smith-Reid (President), Nicole Kelly (Treasurer), Lori Ditton (Secretary), Melissa Martin (Communications), Mary-Ann D'Antonio (Fundraising), Kristen Atherton (Membership). Quorum present.
2. **Approval of Agenda**: Motion to approve agenda by David Clifford. Valerie Mirrione seconds the motion. Agenda approved unanimously as written. No opposed. No abstentions. No additional items to add to the agenda.
3. **Approval of Minutes** from 5-30-23: Motion to approve minutes from meeting in May by Elise Roussel, Paula Robinson seconds the motion. Minutes as written from 05-30-23 approved unanimously. No opposed. No abstentions.
4. **Principal's report**: *Mr. Chamberlin*
 - *PBIS-Positive Behavior Intervention Support*
 - *This month is about being respectful and caring , goal is rewarding good behavior with hoots and student of the month*
5. **President's Report**: *Julie Smith-Reid*
 - *Walk-a-thon and Fall Festival are this Friday, October 13th. Volunteers are still needed.*
 - *SHSA has almost doubled the sponsorship and matching amount received.*
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 - *Poster party on Thursday the 12th of Oct at 5pm to make poster for the walk-a-thon*
 - *Coffee with the board Oct 11th in the cafeteria*
 - *Visa Escuela was a big hit, considering a bike rodeo event in the spring for students and families.*

Financial Report

 - *As follow up to our previous meeting, the board discussed the due diligence conducted to understand the financial discrepancies that have been discovered.*

We had in-depth conversations with the school district and our vendors to fully understand the process and gather documentation. At the direction of the district, legal counsel, and our insurance company, SHSA filed a police report and opened an insurance loss claim.

6. **Treasurer:** Nicole Kelly

INCOME	ACTUALS
FUNDRAISING INCOME	
GENERAL DONATION	\$ 788.71
MATCHING DONATION	\$ 2,647.43
OTHER FUNDRAISING INCOME	\$ 1,199.12
WALK-A-THON INCOME	\$ 42,146.84
TOTAL FUNDRAISING INCOME	\$ 46,782.10
TOTAL NON-FUNDRAISING INCOME	\$ 0.76
TOTAL INCOME	\$ 46,782.86
EXPENSES	ACTUALS
ENRICHMENT PROGRAMS	\$ 35,612.89
FUNDRAISING EVENTS EXPENSES	\$ 9,297.02
OPERATIONAL EXPENSES	\$ 2,869.45
STAFF SUPPLIES REIMBURSEMENT	\$ 4,784.06
TOTAL EXPENSES	\$ 52,563.42
NET OPERATING INCOME	\$ (5,780.56)

7. **Membership:** Kristen Atherton discussed open positions for 2023-2024:

- We are looking for Box Top coordinator, Give a Hoot Coordinator, and Family Fun Night coordinator.

8. **Fundraising:** MaryAnn D'Antonio

- Jack Holders on October 17th
- New Swag we be sold on our website after the Walk-a-thon
- See's candy sales are open on the website:
https://www.yumraising.com/secure/schallenbergeres_whoowooo_wants_sees47/MARDA7424/
- Walk-a thon games and food will be tickets only, all will be sold at the ticket booth.

9. **Communications:** Melissa Martin

- lease tag SHSA when posting on Instagram or Facebook

10. **Secretary:** Lori Ditton

- Meeting Agendas and Minutes can be found online at
<https://shsa.info/shsa-school-meetings/>

11. Adjourn 7:34pm.
12. Next meeting: November 14th, 2023 @ 6:30pm.

For more information, please reach out to any of the board members:
<http://shsa.info/shsa-leadership/>

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