



schallenberg
ELEMENTARY

**Schallenberg Home and School Association
Membership Meeting Minutes
April 2, 2024 @ 6:30 p.m.
In Person and webex**

1. **Call to Order**: 6:37pm. Officers present: Julie Smith-Reid (President), Nicole Kelly (Treasurer), Mary-Ann D'Antonio (Fundraising), quorum present.
2. **Approval of Agenda**: Motion to approve agenda by Valerie Mirrione, Katie Schaaf seconds the motion. Agenda approved unanimously as written. No opposed. No abstentions. No additional items to add to the agenda.
3. **Approval of Minutes** We approved the minutes from 3/12/24. A motion to approve the minutes from last month's meeting was approved by Valerie Mirrione, Mason Ybarra seconds the motion. Approved unanimously. No opposed. No abstentions.
4. **Principal's Report**: He had nothing to report.
5. **Président**:
 - a. We still have an open position for a second treasurer. Please contact Julie Reid if you are interested. shsapresident@gmail.com.
 - b. Teacher Appreciation Week will be May 6-10th. We kindly ask our parent community to sign up for decorating classroom doors, not only for teachers, but also for other people for the staff (office, RSP...).
 - c. https://www.dropbox.com/scl/fi/hqlwrbx68k2jr0xe4f0lj/TeachersAppreciation_email-flyer.pdf?rlkey=4jceefkep5etwnba4qha7ds9j&dl=0
 - d. District update about getting a water bottle filling station on campus soon.
 - e. Exploring the idea of renovations to the computer lab that used to be in the back room of the library. It will be refloored during the summer. We could also improve it so it would be available to be used as a media

center or a multi-purpose space. The remodeling would have to be district approved.

- f. There's still time to share your feedback on programming for next year. If you haven't already please complete the spring survey at <https://www.surveymonkey.com/r/XMXSFSS>.

6. Treasurer

- a. Financial report

Our income will slightly go up soon, as we are still waiting for some company matching after the gala.

We received \$25,000 from the insurance for our claim, but this money has been put into the reserve for potential operating expenses related to accounting and legal expenses.. We have \$280,000 in the bank as of today. We want to give a shout out and a huge Thank You to our community for supporting us. We have met our fundraising goals for the year.

- b. 2024-2025 Budget draft

The final draft will be presented for feedback at the May 7 meeting and then voted on at the May 14 meeting. As a reminder, you must attend 3 meetings to be a voting member, meetings and coffees count towards this number.

Financial Report

SHSA Net Operating Income

7/1/2023 - 4/1/2024

SHSA Income	Actual	Projected
SHSA 23-24 Income	\$328,291.77	\$200,000
SHSA 23-24 Expenses	\$144,089.00	\$137,000
Net Income	\$184,202.77	\$63,000

SHSA Expenses	Actuals	Budget
Enrichment Programs	\$50,990.55	\$50,000.00
Fundraising Expenses		
Fall Festival	\$8,621.38	\$10,000.00
Walk-A-Thon	\$11,149.84	\$8,000.00
Spring Gala	\$47,045.61	\$25,000.00
Other Fundraising (Family Fun Nights)	\$153.23	\$4,000.00
Other Expenses (Gardener; SWAG inventory; name the lane; open house)	\$3,143.90	\$0.00
Teacher Support	\$12,259.84	\$30,000.00
Operational Expenses	\$10,720.65	\$10,000.00
To Schallenberger	\$4.00	\$0.00
TOTAL EXPENSES	\$144,089.00	\$137,000.00

SHSA Income	Actual	Projected
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Fundraising Income

Fall Festival	\$23,111.37	\$20,000
Walk-A-Thon	\$84,110.05	\$70,000
Gala	\$183,735.50	\$90,000
Hoot/Marquee/Free Dress/eScrip/Jingle/Other	\$3,631.02	\$20,000 (Other)
Swag	\$4367.17	
Restaurant Nights	\$3,992.20	
Family Fun Nights	\$1862.25	
Company Matching	\$19,192.76	
General Donations	\$4284.89	
Interest Income	\$4.56	
TOTAL INCOME	\$328,291.77	\$200,000

We talked about proposed budget for enrichment programs:

- **Starting Arts music:** from TK to 2nd grade. 3rd graders would play the recorder, as we already have the recorders we didn't use during Covid. 4th graders would discover drumming, and 5th graders ukulele.
- **Starting Arts movements:** TK through 4th would do dancing, and 5th would do theater / improv.
- **Starting Arts visual:** possibility to have 6 live lessons.

- **Science:** A guided science experience is something a lot of parents and teachers appreciate. Schmah science is an option for younger grades, knowing that Math Science would also be a good option for 4th and 5th graders.
- We also explored the opportunity to have some parents education nights, technology for instance, as well as community events.
- **Seymour Grant Program:** These funds would be used evenly among grades and classes, for one academic specific project they would have, or for field trips. It would be lost if not used during the school year. Using these funds would also come with guidelines. We have to see whether an approach by grades is possible, instead of by classes.

Volunteers Needed: Want to get more involved in SHSA? We are always looking for help. If you're interested in getting involved, email shsamembership@gmail.com. We are actively looking for volunteers for next year!

11. Adjourn:7:52

Next meeting May 7th, 202 @ 6:30pm - School Cafeteria

For more information, please reach out to any of the board members:
<http://shsa.info/shsa-leadership/>

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